Peak Family Medicine

Childhood Vaccine Injection Policy

Policy Statement

Peak Family Medicine is committed to ensuring the health and well-being of our pediatric patients by providing safe and effective childhood vaccinations. This policy outlines the procedures and guidelines for administering childhood vaccines in compliance with best practices, applicable laws, and regulations.

Scope

This policy applies to all healthcare providers, medical staff, and personnel involved in administering childhood vaccines at Peak Family Medicine.

Purpose

The purpose of this policy is to:

Ensure the safe and timely administration of childhood vaccines.
Promote vaccination compliance in accordance with the recommended mmunization schedule provided by the Centers for Disease Control and Prevention (CDC) and the American Academy of Pediatrics (AAP).
Maintain accurate and complete vaccination records for each pediatric patient.

Policy Guidelines

Vaccine Storage and Handling
a. All vaccines must be stored and handled according to the manufacturer's guidelines and CDC recommendations. b. Vaccines should be stored in a designated refrigerator with temperature monitoring and recording systems. c. Regular temperature checks should be conducted and documented to ensure vaccines are stored within the recommended

temperature range. d. Expired vaccines must be removed from inventory and properly disposed of following applicable regulations.

Vaccine Administration

a. All healthcare providers administering vaccines must be appropriately trained, certified, and licensed as required by state and federal regulations. b. Verify the patient's identity and confirm their vaccination history before administering vaccines. c. Follow the CDC's recommended vaccination schedule for age-appropriate vaccines. d. Administer vaccines using the correct route, dosage, and technique as specified in the manufacturer's instructions and CDC guidelines. e. Maintain aseptic technique during vaccine administration. f. Provide appropriate documentation, including vaccine name, lot number, expiration date, site of injection, and date of administration, in the patient's medical record.

Informed Consent

a. Prior to vaccine administration, obtain informed consent from the parent or legal guardian of the pediatric patient. Discuss the risks and benefits of vaccination and address any questions or concerns. b. Document informed consent in the patient's medical record.

Vaccine Adverse Event Reporting

a. Healthcare providers must report any adverse events following vaccination to the Vaccine Adverse Event Reporting System (VAERS) in accordance with federal and state reporting requirements. b. Maintain records of all adverse events and follow up with patients as necessary.

Vaccine Education

a. Provide vaccine education materials to parents or legal guardians to inform them about the importance of vaccination and potential side effects. b. Encourage parents and legal guardians to ask questions and seek clarification on any concerns related to vaccination.

Record Keeping

Maintain accurate and up-to-date vaccination records for each pediatric patient in the electronic health record (EHR) system.

Document all vaccine administrations, including lot numbers and expiration dates.

Review and Revision

This policy will be reviewed annually or as needed to ensure compliance with the latest guidelines, regulations, and best practices related to childhood vaccine administration.

Compliance

Non-compliance with this policy may result in disciplinary action, up to and including termination of employment or contract.

Effective Date

This policy is effective as of 01/01/2024..

Approval

Approved by:

Dan Barney, FNP-C

01/15/2024

Please note that this policy is a template and should be reviewed and customized to meet the specific needs and requirements of Peak Family Medicine and in compliance with local, state, and federal regulations. Legal counsel or healthcare compliance experts may be consulted during the policy development process.